

## Guildford Joint Committee Decision Tracker

This tracker monitors progress against the decisions that the Joint Committee has made. It is updated before each committee meeting. (Update provided at 11/07/2019).

- Decisions will be marked as 'open' where work to implement the decision is ongoing.
- When decisions are reported to the committee as **complete**, they will also be marked as 'closed'. The Committee will then be asked to agree to remove these items from the tracker.
- Decisions may also be 'closed' if further progress is not possible at this time, even though the action is not yet complete. An explanation will be included in the comment section. In this case, the action will stay on the tracker unless the Committee decides to remove it.

Meeting Date	Item	Decision	Status (Open/ Closed)	Officer	Comment or Update
03 July 2019	Open Forum	Shalford parish council would be consulted and would be involved in preparation of the early drafts of the Air Quality Action Plan.	Open	GBN Regulatory Services Manager	5/9/19 - GBC have been in communication with Shalford Parish Council who will be one of the consultees on the draft plan.
03 July 2019	5	(i) The Safer Travel Team work with St Lawrence primary school to take up more of the road safety education and training activities offered by the county council (for example creating a School Travel Plan and taking part in the Golden Boot Challenge). (ii) The highway improvement measures identified within this report (including three raised road tables, installation of bollards and double yellow lining, vegetation clearance and enhancement of the mini roundabout domes), have been included on the Guildford scheme running list for future prioritisation in the next financial year programme. Officers will also seek any alternative sources of funding that may arise, for example as a result of property development in the local area.	Open	Safer Travel Team Leader, SCC	4/9/19 - the school has taken up the various initiatives offered by SCC. Now that the summer holidays are over they will be contacted again in the very near future.

03 July 2019	5	<p>Send primary school petition.</p> <p><b>(i)</b> the measures set out in paragraph 3.2 of this report be added to the list of possible future highway improvements in Guildford for prioritisation and consideration for future joint committee funding. Officers will also seek any alternative sources of funding that may arise, for example as a result of property development in the local area.</p> <p><b>(ii)</b> the Safer Travel Team will work with the school to encourage them to take up more of the road safety education and training activities offered by the county council, this will include “Pedals” Year 2 (age 6/7) Scooter and bicycle training, “Bikeability” bicycle training Level 1 Year 4 (age 8/9). The school will also be encouraged to take part in the Golden Boot Challenge: an inter-class challenge to encourage more sustainable travel to and from school.</p>	Open	Safer Travel Team Leader, SCC	4/9/19 - the school has taken up the various initiatives offered by SCC. Now that the summer holidays are over they will be contacted again in the very near future.
03 July 2019	9	<p><b>i.</b> Agreed the following principles for delivering the Guildford Public Realm Scheme:</p> <p>a) Chapel Street: accessibility improved from the junction with the High Street; create a more pedestrian-dominant area; enhance access restriction for vehicles to promote greater use of the carriageway.</p> <p>b) Swan Lane: to upgrade the pedestrianised carriageway with materials is in keeping with the town centre’s heritage.</p> <p>c) Castle Street: to introduce better traffic measures to address traffic management issues and provide an improved pedestrian link to the castle grounds.</p> <p>d) Town centre Pedestrian Safety: Ensure existing vehicular control barriers and applied ‘safety by design’ measures are appropriate for the High Street and adjoining streets.</p> <p><b>ii.</b> Agreed that decisions regarding details of the scheme are delegated to Area Highways manager in consultation with the Chairman and Vice Chairman of the Committee and Local Councillors</p> <p><b>iii.</b> Delegated Authority to the Area Highways Manager to take necessary steps to implement the scheme and advertise any formal orders needed to create the changes agreed. Should any objections be received to proposed orders, delegate determination of those objections</p>	Open	Project Manager, GBC Paul Bassi	

		<p>to the Area Highways Manager in consultation with the Chairman and Vice-Chairman of the Committee.</p> <p><b>iv.</b> Agreed that SCC work in partnership with GBC on this project in delivery of the scheme providing in-kind support as required.</p> <p><b>v.</b> Supported the County Council and Guildford Borough Council entering into a formal agreement for the future maintenance and operation of the roads referred to in recommendation (i) and to include the High Street and Tunsgate.</p>			
03 July 2019	10	<p>(i) Noted the updates on ongoing capital works that are planned and in delivery as part of the Town Centre Transport Package.</p> <p><b>(ii)</b> Agreed the advertisement of the necessary Experimental Traffic Regulation Order to implement the trial one-way closure scheme along Walnut Tree Close and that any representations be reviewed by the Transport Strategy Project Manager and Area Highway Manager in consultation with the Divisional Member.</p>	Open	Transport Strategy Proj. Mgr, SCC	10/9/19 - Update to be provided in agenda item 11.
03 July 2019	11	<p><b>(i)</b> The Committee adopts the Air Quality Action Plan for Compton in Appendix 1 which is to ban the right turn into Down Lane, Compton.</p> <p><b>(ii)</b> The Committee support the advertising of the order to effect the traffic regulation order to introduce a right turn ban from The Street, Compton into Down Lane.</p>	Open	GBC Regulatory Services Manager	5/9/19 - SCC are progressing with advertising and implementing the ban on the right hand turn into Down Lane.
03 July 2019	12	<p><b>(i)</b> Designate an Air Quality Management Area as identified within the bold purple area shown in Appendix 1.</p> <p><b>(ii)</b> Authorise the Director of Community Services, Guildford Borough Council to make the Order required under Section 83 of the Environment Act 1995 to implement recommendation <b>(i)</b>.</p>	Open	GBC Regulatory Services Manager	5/9/19 - The AQMA has been designated and sent to Defra.
03 July 2019	15	<p>(i) The committee's delegated community safety budget of £3,000 for 2019/20 be retained by the Community Partnership Team, on behalf of the joint committee, and that the Community Safety Partnership and/or other local organisations be invited to submit proposals for funding that meet the criteria and principles set out at paragraph 3.3 of this report.</p> <p>(ii) Authority be delegated to the Community Safety Manager, in consultation with the Chairman and Vice-Chairman of the joint committee, to authorise the expenditure of the community safety</p>	Closed	Partnership Committee Officer	6/9/19 - Application received and accepted for two ASB enforcement kits, to support work of JET.

		budget in accordance with the criteria and principles stated in section 3 of this report. (iii) The committee receives updates on the project(s) that was funded, the outcomes and the impact it has achieved.			<b>Recommend this item is removed at the next meeting.</b>
20 March 19	6	<p>(i) Agree to allow the county council's Safer Travel Team to investigate concerns raised by the Effingham Safety petition using the Road Safety Outside Schools Policy</p> <p>(ii) The outcome of the safety assessment will be reported to the school and local County Councillor containing the results of the road safety education assessment and a description of any potential highway improvements and estimated costs will be brought back to a future joint committee for discussion.</p> <p>(iii) Note that recommendations will include measures to encourage more sustainable travel which St Lawrence Primary School will be responsible for implementing</p>	Closed	Safer Travel Team Leader, SCC	<p>11/7/19 - a full response to this petition was provided at the JC meeting on 3/7/19.</p> <p><b>Recommend this item is removed at the next meeting.</b></p>
20 March 19	9	<p>(i) agreed the development of an Air Quality Priorities Plan in place of establishing an overarching policy/strategy;</p> <p>(ii) agreed the Air Quality Priorities Plan for 2019-20;</p> <p>(iii) identify any activities from the Air Quality Priorities Plan to be progressed first.</p>	Open	Regulatory Services Manager, GBC & Transport Studies Team Manager, SCC	<p>Parking &amp; Air Quality WG to identify activities from the Air Quality Priorities Plan to be progressed first.</p> <p>11/6/19 - Once the new membership of the WG is agreed we will be able to meet to discuss and agree the details within the Priorities Plan.</p>

20 March 19	10	<p>To formally advertise Surrey County Council's intention to make an order to develop and consult upon the proposals prioritised by the Parking and Air Quality Working Group (P&amp;AQWG) below:</p> <ul style="list-style-type: none"> <li>(i) Parking controls in Area A, B, D and northern section of Area C, be extended to operate 8.30am to 9pm, 7 days a week (see Annexe 1),</li> <li>(ii) The limit on permits in Area D of the Controlled Parking Zone be increased, in the first instance by 10%,</li> <li>(iii) To accompany the extended parking controls into evenings and Sundays, the annual household limit on visitor scratch cards be doubled,</li> <li>(iv) To review the retrospective exclusion of new residential developments of 6 dwellings or more, in the Controlled Parking Zone areas A, B and D. (see Annexe 2),</li> <li>(v) To address 17 issues from the non-CPZ list (see Annexe 3&amp;4). 2 of the 17 issues will be progressed later (see item 2.4).</li> <li>(vi) Introduce two formalised disabled parking bays for specific residents, (see item 2.5).</li> </ul>	Open	Parking Manager GBC	4/9/2019 - the proposals are being finalised and are due to be advertised on Friday 13th September.
12 Dec 2018	11	<ul style="list-style-type: none"> <li>(i) Noted the contents of Annexe 1, the Parking Annual Report for 2017-18 and the current and planned work associated with on street parking in section 1.</li> <li>(ii) Agreed to increase the parking charge that applies to the 30-minute maximum stay Pay and Display only, and 30-minute maximum stay Pay and Display dual-use bays by 20 pence per half-hour, from 80 pence per half-hour to £1 per half-hour</li> </ul>	Completed/ Closed  Open	Parking Manager GBC	6/6/19 - The parking charge increase will be progressed at the

		(iii) Agreed that the staffing provision at three of the Park & Ride sites (Artington, Merrow and Onslow) be changed from a static operating model to a mobile provision focusing on locking, unlocking and cleaning	Completed/ Closed		same time as the implementation of the Parking Review.  6/6/19 - Termination notices have been sent to our current guard providers.
19 Sept 2018	12	<p>(i) to formally advertise Surrey County Council's intention to make an order to give effect to parking proposals at the following locations:</p> <p><b>a. Merrow Street</b> – Merrow Resident Association and residents report that cars parked on both sides because of chicanes and access issues, especially for emergency or large vehicles. When entering Merrow Street from Epsom Road you are immediately on the wrong side of the road. Double yellow lines are too short and need to be extended. Controls are required. (Development plan for Merrow Street in ANNEXE 4).</p> <p><b>b. Hareward Road</b> – Non-residents, mainly construction vehicles from Dial a truck, park on crest of the hill causing drivers to go round bend on wrong side of road and at times meet oncoming traffic. Obstruction of road and visibility causing Hazard. (Development plan for Harewood Road in ANNEXE 5).</p> <p><b>c. Stoughton Road</b> – Stoughton residents experience problems with blocked driveways, especially on drop-off and pick-up times for school. Parking on both sides and close to the junction causes visibility issues and problems turning or passing. Controls are required. (Development plan for Stoughton Road in ANNEXE 6).</p> <p><b>d. Stoughton Road</b> – Stoughton, an existing disabled bay outside Nos. 313/315, is no longer required as resident moved away. Plan</p>	Open	Parking Manager, GBC	4/9/2019 - the proposals are being finalised and are due to be advertised on Friday 13th September.

		<p>to convert bay to free unrestricted parking place. (Development plan for Stoughton Road in ANNEXE 7).</p> <p><b>e. Artillery Terrace</b> – Disabled Bay request made. GBC agreed to advisory disabled bay, which will be formalised in next review. (Development plan for Artillery Terrace in ANNEXE 8).</p> <p>If any representations are received, they will be considered by the Parking Manager in consultation with the Chairman, Vice Chairman and relevant Local Ward and Divisional Members. If no representations are received, the Traffic Regulation Order (TRO) will be made.</p> <p>The TRO would involve publishing a public notice, erecting street notices, placing documentation on deposit and writing to those in the immediate vicinity of the proposals.</p> <p>The above plans are expected to take no more than 12 months to develop using existing resources and the Parking Manager’s delegated powers.</p> <p><b>(ii) To refer the following items for review by the newly established Parking and Air Quality Working Group:</b></p> <ul style="list-style-type: none"> <li>(i) The retrospective exclusion of new residential developments of 6 dwellings or more, in the controlled parking zone areas A, B, C and D, from accessing the permit scheme to ensure demand does not further outstrip supply. See section 2.8 (ii).</li> <li>(ii) to review the recommendations from the Guildford Borough Council Overview &amp; Scrutiny (O&amp;S) Committee in conjunction with comments made in section 6 relating to the additional resources and extended timetable to achieve a positive outcome. The recommendations are in the report and shown at ANNEXE 1).</li> </ul>			<p>Parking and Air Quality Working Group met on 30 October 2018</p> <p>6/6/19 - The P&amp;AQWG also met in February 2019, resulting in the report to the March 2019 meeting.</p>
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13 June 2018	10	The Guildford-Godalming Greenway route is adopted into the Guildford Cycle Plan.	Closed subject to funding	Transport Strategy Proj. Mgr, SCC	The route had received funding from Highways England through the Designated Funds Programme to undertake a feasibility study. However, HE has recently notified Surrey County Council (June 2019) that due to a revised funding allocation, they are no longer able to offer SCC funding for the scheme in the 2019/20 financial year.